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Class Rep Meeting Minutes

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**Date 10/10/16 Time 12-1pm Location Student Association office**

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| Meeting called by | Jarmila Slodyczka |
| Type of meeting | S.A meeting |
| Facilitator | Jarmila |
| Note taker | Angela Reilly |
| Timekeeper |  |
| Attendees | Jarmila Slodyczka Angela ReillyMichael AllanKieran ReidDavid |

## **Agenda topics**

Agenda

1. Team Welcome/ Update/ Check minutes from last

 meeting for accuracy.

2. Class Reps elections update

3. Anti-bullying week posters

4. Class Reps and Training

5. Healthy Body Health Mind

6. Testimonies

Agenda Item 1

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| Discussion |  Welcome to the team, and a special welcome to David volunteering at the S.A  |
| Check minutes from last meeting |
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| Conclusions | Jarmila welcomed the team and David |
| Minutes from last meeting checked and mistakes amended |
| Angela to write up minutes for the 27/9 |
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| Action items | Person responsible | Deadline |
| Angela to write minutes for the 27/9 | Angela Reilly  | 24/10 |
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| Agenda Item 2 |  |
| Discussion | Class rep updates |
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| Conclusions | Sarah to catch up any students who missed their training |
| Kieran has almost got all his reps, has been challenged going into classes to recruit, suggested to go into classes 5 minutes before class starts. |
| Michael has almost got all his reps, may train during Oct’ break or sometime after the break. |
| Jarmila checked with Gary he will train his reps after the Oct’ break |
| Sarah has her reps |
| James still to complete his rep nominations |
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| Action items | Person responsible | Deadline |
| Michael to do mop up session after the break | Michael | ongoing |
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Agenda Item 3

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| Discussion | Anti-bullying |
| David has volunteered to do posters over the break he will bring in his ideas after the break |
| Micole checking out our anti bullying policy and protocol for recording  |
|  T-shirt ideas still in the process of discussing this with the team |
| Pledge idea still working out what this will be and when |
| Kieran contacting someone to help with videos and testimonies from students who have experienced bullying, Michael looking into creating a YouTube channel, most S.A’s have one so we can promote all events . |
| Conclusions | All items still ongoing and to be discussed at next team meeting |
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| Action items | Person responsible | Deadline |
| Posters, pledges, policy YouTube Testimonies | Team  | Nov |
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Agenda Item 4

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| Discussion | Class rep training |
| Sarah has her reps and they are trained |
| Angela training on the 11/10 |
| Kieran training on the 14/10 |
| Michael has done two training sessions |
| Kat has finished her training/ Gary training after the break and James still to update team |
| Conclusions | Mop sessions, to discuss next meeting |
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| Action items | Person responsible | Deadline |
| Team to update S.A on training session progress | Team | 27/10 |
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Agenda Item 5

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| Discussion | Healthy Body Health Mind |
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| Conclusions | Still planning, no meeting this week |
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| Action items | Person responsible | Deadline |
| Sarah, to update on progress | Sarah | 27/10 |
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| Agenda Item 6 |  |

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| Discussion | Statements/ testimonies from S.A team members |
| Videos- who we are and what we do |
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| Conclusions | Creating videos with our statements etc |
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| Action items | Person responsible | Deadline |
| Michael to email everyone involved | Michael  | 27/10 |
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Any other Business

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| Other Comments |
|  Special notes |

All Actions

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| Action items | Person responsible | Deadline |
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