

Centre Ambassador Training 2020-2021



west lothian college
student association

YOUR VOICE ONLY LOUDER



West Lothian College

Student Association

YOUR VOICE ONLY LOUDER



House Keeping

"What happens in
ambassador
training, stays in
ambassador
training"

- Mobile Phones
 - Toilets
 - Fire Drill

CONFIDENTIAL

dreamstime.com



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Personal Details

Have you checked all your details?

The details we hold will be used to send you correspondence, arrange meetings and send you your Certificate of Attendance?



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Meet your team



Student President

Student Vice President



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COURSE OBJECTIVES



Objectives

What is a Student Association

Your role as an Ambassador

Student Learning Experience

SPARKLE

Skills

Support and Safety



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Ice Breaker

**Name
Course
Funny Fact or
Clean Joke?**



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What is a Student Association?



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Definition

A Student Association is an organisation, operated by students in a college institution or university, whose membership normally consists only of students.



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What does
your Student
Association do?

Provide

Advice

Support,

Representation

SA West Lothian College Student Association
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FRESHERS FAIR 2019

WEDNESDAY 18 SEPTEMBER
10.00-13.00
COLLEGE SQUARE & PAULION A

★ FREE ENTRY

STALLS ACTIVITIES FREEBIES INFORMATION

FREE CONDOMS
BY POST
DIRECT TO YOUR DOOR!
ORDER ONLINE NOW -
www.ccard.org.uk

healthy body
healthy mind
award

Have an ENERGETIC start to your day

Breakfast Happy Hour

8.15AM-9.15AM

30P TOAST AND BUTTER
30P PORRIDGE

Available from the EMeal Cafe
Monday-Friday 8.15am-9.15am



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RECHARGE

Recharge your batteries

Body Mind Soul



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Home Events News Advice

Student Association Website

ATTENTION ALL STUDENTS

Free Soup & Roll

Available MONDAY-FRIDAY 11am-1pm

OFFER FOR STUDENTS ONLY
PLEASE PRODUCE YOUR STUDENT CARD
Your education and wellbeing is our priority

MAKE OUR COLLEGE SPARKLE

GOT YOUR PERIOD? WE'VE GOT YOU!

PICK UP FREE SANITARY PRODUCTS HERE

Visit young.scot/Periods

SPARKLE
STUDENT EMAILS
STUDENT CARDS IN AUGUST

YOU SAID WE DID!

MORE SEATING PODS GONE

WIFI IMPROVED
CHILD CARE PAID DURING STUDY WEEKS
PATH CREATED
CONTACTLESS PAYMENT AVAILABLE
VENDING MACHINES AND MORE..

CONFIDENTIAL AREA CREATED AT BURSARIES
FREE SOUP
MORE LEARNING SUPPORT RESOURCES
COMPUTERS UPGRADED
NEW TOOLS

STUDENT ASSOCIATION @ WEST-LOTHIAN.AC.UK

COZ UR WORTH IT

WELCOMING
OPEN MINDED
RESPECTFUL
TOLERANT
HONOURABLE

Thank you for respecting each other at College. We appreciate your help in passing responsibly and using the designated smoking area provided. We want all of our students to be safe and healthy.

Get in touch
01308 427701
www.westlothian.ac.uk
StudentAssociation@westlothian.ac.uk

Benefits

Representation
Jobs, Volunteering and Skills
Help, Advice and Support
Social Benefits

We represent your views and opinions, We listen to your needs, We support you and act on your behalf to resolve issues and we are here to organise and support events and campaigns.



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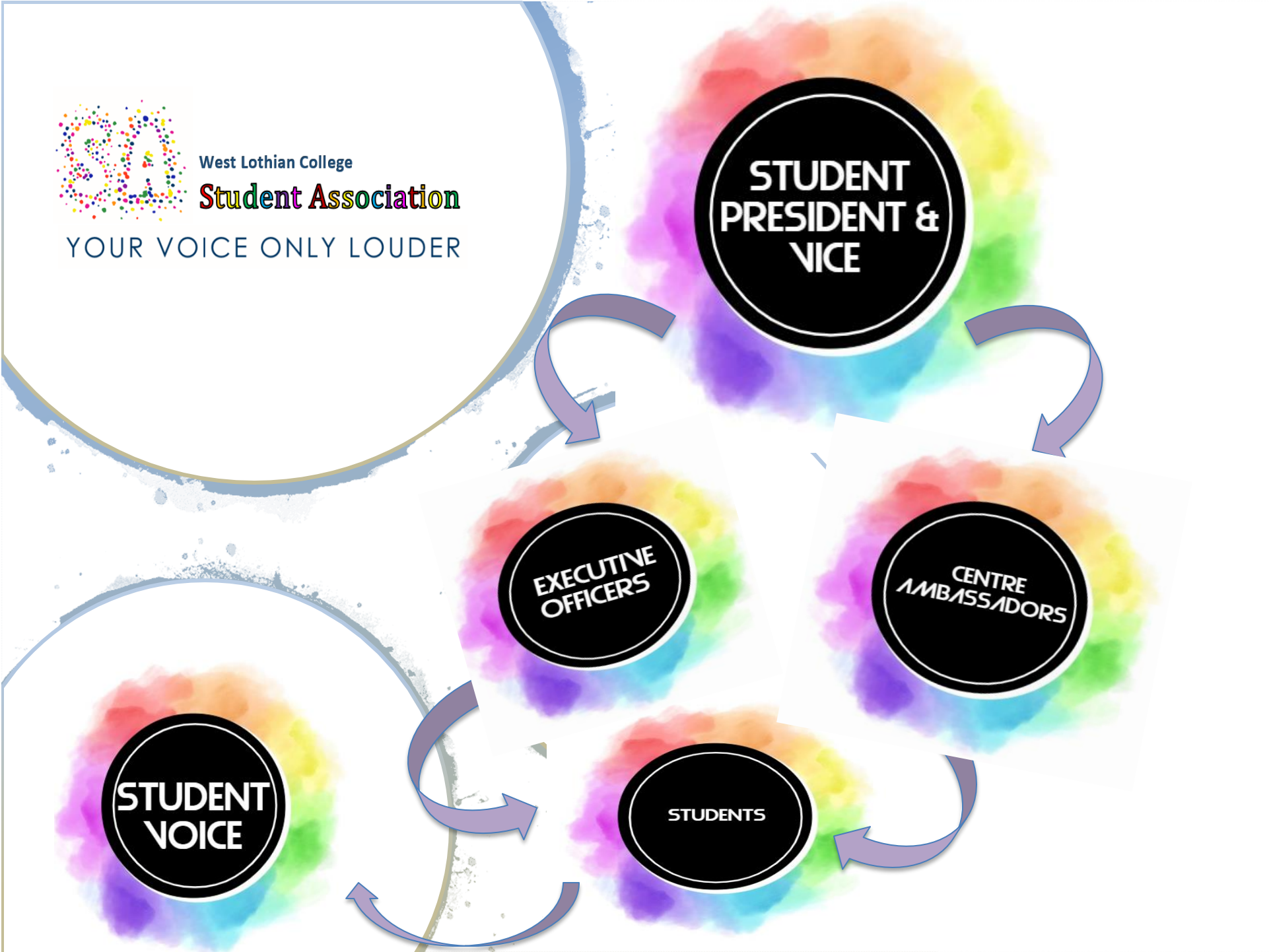
**STUDENT
PRESIDENT &
VICE**

**EXECUTIVE
OFFICERS**

**CENTRE
AMBASSADORS**

**STUDENT
VOICE**

STUDENTS



HERE'S TO THE CRAZY ONES



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THE Rebels



THE
ROUND PEGS
IN THE
SQUARE HOLES





THE ONES WHO SEE THINGS



DIFFERENTLY



**THEY ARE NOT
BOUND BY
BUREAUCRACY
AND THEY HAVE
NO RESPECT**



FOR THE
STATUS QUO



YOU MAY
DISAGREE
WITH THEM





**YOU MAY
DIFFER
FROM THEM**

YOU ARE ACTUALLY



MORE

LIKE THEM



THAN YOU THINK

**WE
DRIVE THE
COLLEGE
FORWARD**



**WE
PROVIDE A
STUDENT
VOICE**





WE PROMOTE

POSITIVE

CHANGE



WE

**GET THE
JOB DONE!**



WHILE SOME MAY
SEE US AS THE
crazy ONES



We see

innovation



We see

partnership



We see

support



We see

investment



**We ARE
BRAVE**



**We ARE ALL
Encompassing**



**We ARE
FORWARD
THINKERS**

**who think outside
the box**

BECAUSE THE
PEOPLE WHO ARE
crazy ENOUGH
TO THINK THEY

can





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MAKE OUR COLLEGE

SPARKLE

**Support, Partnership, Alliance, Representation,
Knowledge, Learning and Evaluation**





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WHY
ARE
WE
HERE?



Ambassadors



KEEP
CALM
AND
TRUST THE
EXPERTS

Ambassadors are:

An independent team of
students

They discuss evaluate and celebrate what's
going well for Students

Work with the SA Team and College to
make improvements- make things even
better

Work with all West Lothian College
Students, because they are experts in their
own learning!



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Student Learning Experience (SLE)

Curriculum

Learning and teaching processes

Resources

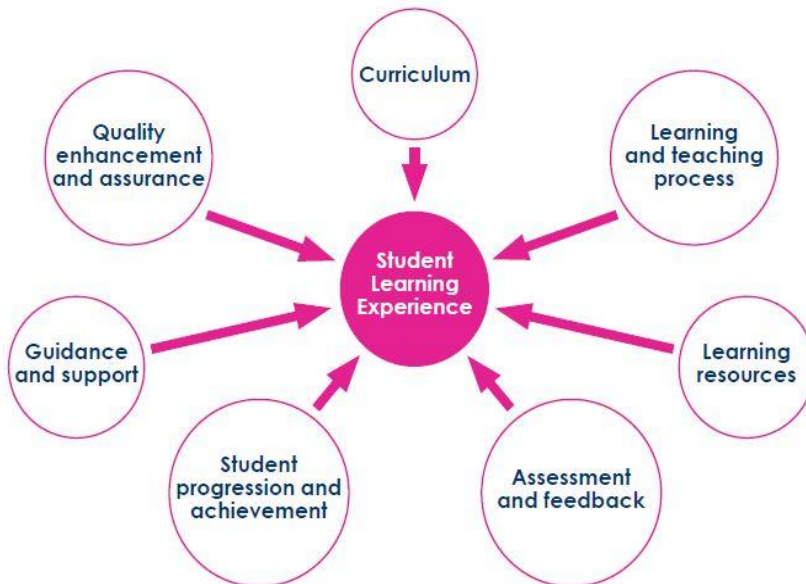
Assessment and feedback

Progression and achievement

Guidance and support

Quality

Everything that happens to make your course run and provide you with a qualification!



Curriculum – How the course is put together
This describes the content of the course and how it is structured, learning objectives and are they clear and being followed? And is your course what you expected it to be?

Learning Resources- Any physical thing you need to learn. Books, Computers etc..
Staff, textbooks, equipment, tools and clothing.
Classrooms, labs, lecture theatres, IT, VLE resources, libraries.

Learning and Teaching
How students are taught and how they learn,
Looking at the range of teaching methods used and is this the right method for your course? Is it accessible for all?

Assessment and Feedback- Clarifies areas where students can improve
Are assessments spaced out well?, Are they the right kind of assessments for the type of module/unit/course?, What feedback is given and is it of good enough quality? Does feedback help you see where and how you need to improve?



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Student Progression and Achievement- Where you go to next
Are you able to progress easily from one module to the next?,
Are you able to evaluate your own personal progress
throughout the course?, Are further course opportunities and
pathways made clear to you?

**Guidance and Support- This is about
academic guidance and support**

How much support are you receiving
with your academic work?, If you are
struggling, where do you go for advice?,
Are you given clear guidance on what is
expected of you as a student?

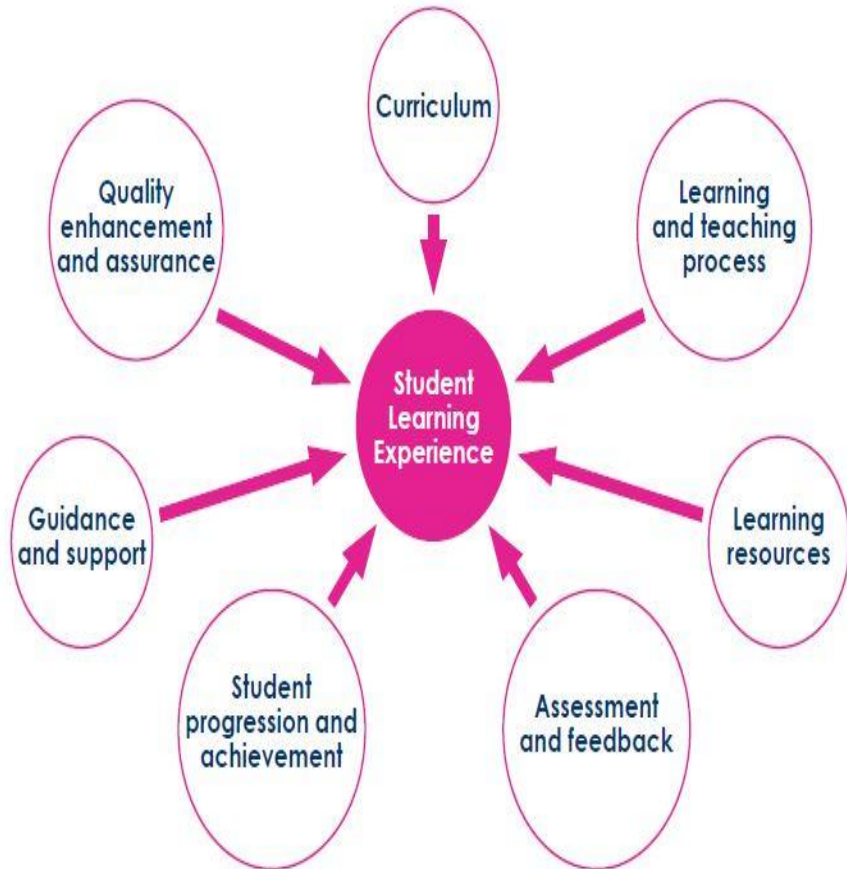
**Quality Enhancement and Assurance- Part
of the structures that exist in our College**
Do you feel that staff and the department
are open to student ideas and suggestions?,
Do you feel that you and your classmates'
opinions are listened to?, What
improvements have been made to your
course during your time of study?



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Discuss in groups your experiences!



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SPARKLE
STUDENT EMAILS
STUDENT CARDS IN AUGUST

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SA Student Association
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MORE SEATING
PODS GONE

YOU SAID

WE DID!

WIFI IMPROVED
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NEW TOOLS

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Your feedback does
make a difference
'You said, we did'



YOU SAID WE DID!

COMPUTERS UPGRADED TO WINDOWS 10 & OFFICE 2016
IN PROGRESS OF UPDATING

★ **100MB-1GB FASTER INTERNET** ★

★ **200 LAPTOPS UPGRADED** ★

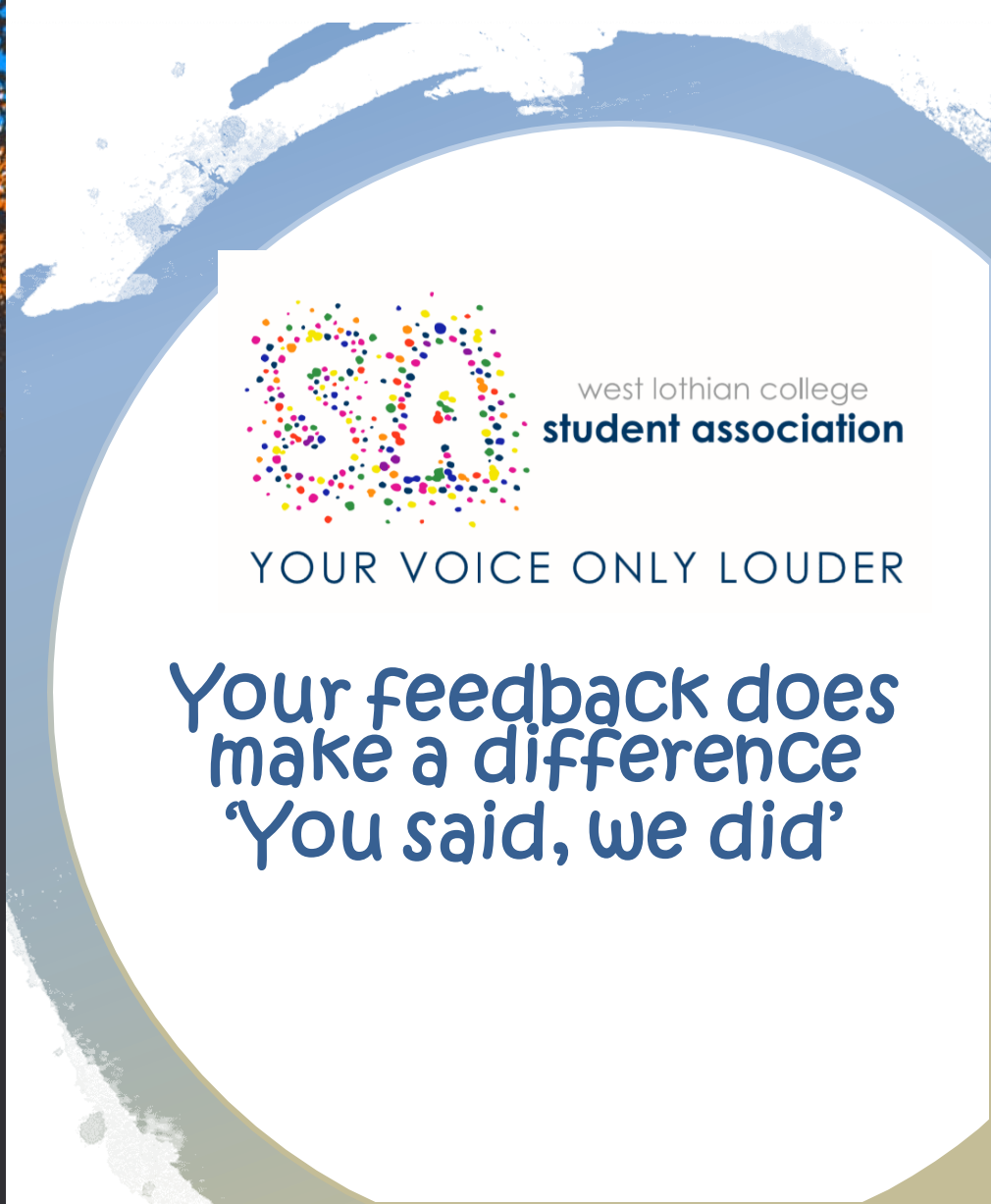
★ **NEW CLASSROOM CREATED FOR CYBER SECURITY COURSE** ★

PAVILION A, OLD PROJECTORS REPLACED BY 75" TVs ★ *CANTEEN MEAL DEALS AVAILABLE*
Course materials developed in areas to replace books CANTEEN REVISED MENU

★ **SUPPORT FOR STUDENTS OVER HOLIDAYS** ★

40 NEW MACS PURCHASED AND INSTALLED ★ *LIBRARY UPGRADED*
40 LAPTOPS PURCHASED FOR TWO ADDITIONAL MOBILE CLASSROOMS ★

★ **YOUR FEEDBACK MATTERS LETS MAKE OUR COLLEGE SPARKLE**



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Your feedback does
make a difference
'You said, we did'

"IT'S SO USEFUL TO FEEL LISTENED TOO. IT BREAKS THE BARRIERS BETWEEN STAFF AND STUDENTS"

**CALVIN BUCHANNAN
PREP FOR HEALTH & SOCIAL CARE**



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"IT'S BRILLIANT THE COLLEGE IS NOW PAYING CHILDCARE FOR OUR KIDS DURING STUDY WEEK. WE CAN ACTUALLY STUDY!"

HNC CHILDHOOD PRACTICE

"IT WAS EASY TO COLLECT INFORMATION AND THERE HAVE BEEN A FEW CHANGES. THERE IS MORE EQUIPMENT IN OUR KITCHEN WHICH IS GREAT"

**TYLER WATSON
PROFESSIONAL COOKERY LEVEL 5**

"OUR SAFETY BOOTS WERE UNCOMFORTABLE AND TOOLS NEEDED REPLACED. WE HAVE BEEN TOLD WE ARE GETTING NEW TOOLS AND THEY WONT BE USING THE SAME SUPPLIER FOR THE BOOTS NEXT YEAR "

**DARRYL MURRAY
NC 5 ELECTRICAL ENGINEERING**

"I FEEL WITHOUT SPARKLE I WOULD NOT HAVE BEEN ABLE TO CONTINUE WITH THE COURSE" **HND ACCOUNTS**

"IT PROVIDES AN OPPORTUNITY FOR STUDENTS TO VOICE OUR OPINIONS AND ALLOWS STAFF TO LOOK AT AREAS THAT CAN BE IMPROVED - SPARKLE IS BENEFICIAL"

**MARTIN MELDERIS
HNC SOCIAL SCIENCES**

"AFTER OUR COMMENTS IN SPARKLE, MANAGEMENT WERE PROMPT TO TAKE TIME TO LISTEN TO US AND DISCUSS A WAY FORWARD TO IMPROVE OUR LEARNING EXPERIENCE"

HND ACCOUNTS

"SPARKLE HAS ACTUALLY IMPROVED THE LEARNING IN OUR CLASS DRAMATICALLY. WE NOW DO OUR THEORY IN A CLASSROOM INSTEAD OF SQUASHING INTO THE NAIL BAR. THIS MAKES SUCH A DIFFERENCE"

**JORDANE MCFARLANE
NC LEVEL 5 BEAUTY CARE & MAKEUP**



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What skills will I need?

SKILLS



Organisational Skills

Part of an award winning team

WHAT'S IN IT FOR **ME**



Honesty

Listening skills

Problem Solving

MEET NEW PEOPLE

Time management skills

Communication skills

Integrity

Presentation Skills

Looks great on your **CV/UCAS Application**

Training



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Getting the most
out of meetings?

<https://youtu.be/K7agjXFFQJU>

Step 1

All classes book in via eventbrite. You will be allocated classes by the Student Association.

Step 2

Make sure you record the agreed date and time and room

Step 3

Make sure you have a laptop/iPad/tablet- you can borrow this from us! Make sure you have WIFI access, so you can complete the survey. This saves duplication of time

Step 4

Arrive on time. If for any reason you have been delayed, please let the class know!

Step 5

Make sure all students participate and assist them to record their opinions on the forms should they need help.

Step 6

Let SA Team know of any immediate problems, so they can try and support and resolve them

Step 7

If you need any support, we are always here!

Step 8

Remember to feedback to the class with any actions



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Support, Partnership, Alliance, Representation,
Knowledge, Learning and Evaluation

How to complete the
questions online!



Time to chat with the Experts



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SAFEGUARDING

Look out for each other and look after each other Keeping yourself and others safe.

PREVENT



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SAFEGUARDING

- Record
- Report
- Refer



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PREVENT

- Prepare
- Pursue
- Protect

Registered Scottish Charity No. SC021216 Board of Management

Dial 0 for the Safeguarding Team

- **Record**
what you observe or are told
- **Report**
to the Safeguarding Team
- **Referrals**
are made by the Safeguarding Team



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Don't get frustrated!!

We are here to
support you!





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YOU DID IT

You should now know

What is a Student Association

Your role as an Ambassador

Student Learning Experience

SPARKLE

Skills

Support and Safety

Question Time



Thanks for
coming



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