12th November 2015

Class Reps Meeting Minutes

* Course Team Meetings
	+ Tool Kits
	+ Evaluation Sheet
	+ Keep Confidential
	+ Very Important
* SOCE (Student On Course Evaluation)
	+ Please Fill it out
* Education Scotland Review
	+ Evaluations
	+ Speaking to students
* All class reps trained
	+ How to get missed class reps
	+ Put training online
	+ Training certificate posted and complete
* Police coming to hate crime talks
* Micole is third party hate crimes reporting officer
* Student partnership Agreement
* Stregic plan
* Conform when French trip is next year what dates and for how long

**Student Comments**

* Faulty lift in pavilion C&D – it is still out of order
* Internet not working some of the time
* No cups in water fountains/Dispensers
* Recycling system not up to par as some bins just have one bin bag in them.
* Not all students have their matriculation cards (Student Cards)
* Main Building door keep shunting on the students

**Class Rep system**

* There are no Problems so far
* The training was good
* Getting the core structure of the calls rep system for the class rep system

**Group Emails and Poster of Reps and Officers.**

* Set up group Email for the reps for their respected pavilions so they can deal with issues
* Also make a poster of the class Reps and there Offices to put in the pavilions and the student associations office.