Officer meeting

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| Minutes | January 13, 2016 | 12.00-12.30 | Studio 3 |

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| Meeting called by | Jarmila Slodyczka |
| Type of meeting | Officer meeting |
| Facilitator |  |
| Note taker | Michael Allan |
| Timekeeper | Jarmila Slodyczka |
| Attendees | Jarmila Slodyczka, Michael Allan, Hassan Muhammad, Jordan Gibb, Karen Black, Qasim Anwar, Shari Salmond, Samantha Macdonald |

## Agenda topics

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| 12.00 | Student Association structure | Jarmila |

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| Discussion | Student Association structure | | |  | | |
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| Conclusions | President: Hayley Cadden, Vice President: Jarmila Slodyczka, Development officer Micole Robertson, Officers, Class Reps | | |  | | |
| Give students a Voice  We discussed what the Students Association can do for the Students. We talked about the Erasmus project and Student debating club in the Netherlands. | | | |  | | | |
| We talked about how the SA is currently and what is working and what can be improved to make it better. Not all students aware of who is student president or vice president. We discussed alternative ways to promote the SA and the benefits | | | |  | | | |
| We talked about the possibility of a new Class Rep Structure. We discussed the possibility of taking the Class reps per Centre with 2 meeting per block. Louise Dunn is evaluating the current structure for improvements. All class reps agreed that this would be a good way forward. | | | |  | | | |
| Action items | |  | Person responsible | | Deadlne |
| Inform your class about Student Association structure | |  | Class Reps | |  |
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| 12.10 | Strategic Plan 2016-18 | Jarmila |

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| Discussion | We had a look at our strategic plan. We required approval from our Officer groups before we are able to print final versions. All officers were sent the document prior to the meeting and were able to make any amendments/changes where necessary before approval. 5 Officers and Student Vice President attended the meeting and approved the document | | |
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| Conclusions | Class Reps who attended today’s meeting say yes for this change. Voting 100%Yes | | |
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| Action items | | Person responsible | Deadline |
| Strategic Plan document sent to College | | Student Association | 01.02.2016 |
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|  | Constitution | Jarmila |

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| Discussion | Constitution | | |
| We had a look at our Constitution. We required approval from our Officer groups before we are able to print final versions. All officers were sent the document prior to the meeting and were able to make any amendments/changes where necessary before approval. 5 Officers and Student Vice President attended the meeting and approved the document | | | |
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| Conclusions | The document has been written and now approved by students. | | |
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| Action items | | Person responsible | Deadline |
| We can use the document at the new SA Constitution. Copy sent to the College | |  | 01.02.2016 |
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|  | PROJECTS |  |

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| Discussion | 1. Equalities Ideas – Campus, Stalls, LGBT, Race, Gender Equalities 2. Environmental Officer - Going to email Jamila for advice on what to do, maybe by a carbon dioxide meter to tell how much pollution. 3. Instead of giving money to charity, go and buy the staff the charity need and give the items as a group 4. Mabey do a trip to England to give money/items to thr individuals in need. Will rasie the college reputation.    * Travel by train    * At lest 5 people go down 5. Create a power point on the flooding down in England 6. Events should last about 2 – 5 days, could help raise awareness to students 7. Create Leaflet for cars to help promote events | | |
| We also discussed the possibility of £500 for equalities to be used for LGBT Launch for promo material to get the society up and running | | | |
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| Conclusions | Budget project plans due February 2016 | | |
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| Action items | | Person responsible | Deadline |
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